



Now Hiring an OFFICE ADMINISTRATOR!

Part-time position (approx. 30 hours/week) at **Pullman Presbyterian Church**.

Join our dynamic team of co-pastors and great volunteers. We are looking for someone with at least one year office experience, a mature faith in Jesus Christ, ability to communicate effectively, can handle a variety of tasks in a tactful and pleasant manner, works well with word processing, layout and software on Apple and Windows computers, and is self-motivated. Will keep some church financial records.

Pay is \$10-11 an hour plus negotiated benefits. Summer hours are reduced to approximately 20 hours/week.

If you are interested in working in this positive environment, contact Amy McNelly at 509-332-2659 or pastoramy@pullmanpc.org.